Advantage Billing System Buyer Guide

Many of our recharge centers are now using the paperless “Advantage Billing System” (ABS) to batch process internal charges. These charges can be identified in the description field on Advantage reports as shown below. The name of the recharge center is followed by the ABS ‘item’ number.

The “Personal View” of ABS will display billing transactions to accounts on which you are a signer https://webapp4.asu.edu/abs/transactions?view=personal. You can match ABS records to Advantage transactions by using the ABS item.

The ABS item number in the example below is 1179:

From the ABS Personal View https://webapp4.asu.edu/abs/transactions?view=personal click the item number (‘1179’) to view transaction details:

```
Center: Goldwater Environmental Laboratory
Upload new CSV file  Export as CSV file
```

<table>
<thead>
<tr>
<th>Item</th>
<th>Status</th>
<th>SellerAcc</th>
<th>SSuborg</th>
<th>Total charge</th>
<th>BuyerAcc</th>
<th>BSuborg</th>
<th>PO Code</th>
<th>Billed party</th>
<th>Bill on date</th>
</tr>
</thead>
<tbody>
<tr>
<td>1179</td>
<td>charged</td>
<td>CQ1001</td>
<td>11</td>
<td>644.68</td>
<td>WRA0139</td>
<td>--</td>
<td>Collins, James C</td>
<td>08/04/2009</td>
<td></td>
</tr>
</tbody>
</table>

1 records. Total amount: $644.68
Detailed view contains information necessary for backup
[https://webapp4.asu.edu/abs/viewitem?id=1179](https://webapp4.asu.edu/abs/viewitem?id=1179) and a cross-reference to the Advantage document ID:

![View transaction table]

Advantage users who are not signers on billed accounts can use buyer agency filters in the historical view to find transactions, or can replace the item#/advantage ID suffix in the end of this URL to look up specific charges one at a time:

[https://webapp4.asu.edu/abs/viewitem?id=36601](https://webapp4.asu.edu/abs/viewitem?id=36601)

For help, please contact your Unit Recharge Coordinator or send a request to recharge.help@asu.edu.